

UNITED MERCHANT SERVICES GLOBAL PAX S80 RETAIL

<u>DISPLAY</u>		<u>INSTRUCTIONS</u>
SALE	(INPUT ACCOUNT) [CREDIT/SALE] [SALE AMOUNT] [TEAR SLIP FOR CUSTOMER RECEIPT]	SWIPE CARD ENTER AMOUNT AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
DEBIT SALE	(INPUT ACCOUNT) [CREDIT/SALE] [DEBIT/SALE] [SALE AMOUNT] [ENTER PIN] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [F3] ONCE SWIPE CARD ENTER AMOUNT AND PRESS [ENTER] INPUT PIN NUMBER AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
MANUAL SALE (NO CARD)	(INPUT ACCOUNT) [CREDIT/SALE] [EXP DATE (MM/YY)] [SALE AMOUNT] [CARD PRESENT] [VERIFICATION CODE (CCV2)] [STREET ADDRESS] [ZIP CODE] [TEAR SLIP FOR CUSTOMER RECEIPT]	ENTER CARD NUMBER AND PRESS [ENTER] ENTER EXP DATE AND PRESS [ENTER] ENTER AMOUNT AND PRESS [ENTER] PRESS [NO] OR [2] ENTER CVV2 CODE AND PRESS [ENTER] ENTER HOUSE NUMBER AND PRESS [ENTER] ENTER ZIP CODE AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
MANUAL SALE (WITH CARD)	(INPUT ACCOUNT) [CREDIT/SALE] [EXP DATE (MM/YY)] [SALE AMOUNT] [CARD PRESENT] [VERIFICATION CODE (CCV2)] [ZIP CODE] [TEAR SLIP FOR CUSTOMER RECEIPT]	ENTER CARD NUMBER AND PRESS [ENTER] ENTER EXP DATE AND PRESS [ENTER] ENTER AMOUNT AND PRESS [ENTER] PRESS [YES] OR [1] ENTER CVV2 CODE AND PRESS [ENTER] ENTER ZIP CODE AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
EBT SALE	(INPUT ACCOUNT) [CREDIT/SALE] [EBT/SALE] [FOOD STAMP OR CASH BENEFIT] [SALE AMOUNT] [ENTER PIN] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [F3] TWICE SWIPE CARD SELECT [CASH] OR [FOOD] ENTER AMOUNT AND PRESS [ENTER] INPUT PIN NUMBER AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
VOID (BEFORE BATCH)	(INPUT ACCOUNT) [CREDIT/SALE] [VOID/SALE] [TRANSACTION #] [CONFIRM TRANSACTION] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [F4] 5 TIMES SWIPE CARD ENTER TRANSACTION # AND PRESS [ENTER] PRESS [ENTER] TO CONFIRM PRESS [ANY KEY] FOR CUSTOMER COPY
REFUND (AFTER BATCH)	(INPUT ACCOUNT) [CREDIT/SALE] [CREDIT/RETURN] [REFUND AMOUNT] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [F4] 4 TIMES SWIPE CARD ENTER AMOUNT AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY

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	<u>DISPLAY</u>	<u>INSTRUCTIONS</u>
VOID (BEFORE BATCH) (NO CARD)	INPUT ACCOUNT) [CREDIT/SALE] [FUNCTION MENU] [ENTER PASSWORD] [TRANSACTION #] [CONFIRM TRANSACTION] [CORRECT] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [FUNCTION] PRESS [↓] 6 TIMES AND [ENTER] ENTER DATE [MMDDYYYY] AND PRESS [ENTER] ENTER TRANSACTION # AND PRESS [ENTER] PRESS [ENTER] TO CONFIRM PRESS [YES] OR [NO] PRESS [ANY KEY] FOR CUSTOMER COPY
PRE AUTHORIZATION	INPUT ACCOUNT) [CREDIT/SALE] [CREDIT/AUTH] [SALE AMOUNT] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [F4] ONCE SWIPE CARD ENTER AMOUNT AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
FORCE SALE	(INPUT ACCOUNT) [CREDIT/SALE] [FORCE/SALE] [SALE AMOUNT] [AUTHORIZATION CODE] [TEAR SLIP FOR CUSTOMER RECEIPT]	PRESS [F4] 3 TIMES SWIPE CARD ENTER AMOUNT AND PRESS [ENTER] ENTER AUTH CODE AND PRESS [ENTER] PRESS [ANY KEY] FOR CUSTOMER COPY
REPRINT	(INPUT ACCOUNT) [CREDIT/SALE] [FUNCTION MENU] [LAST OR ANY] [PAYMENT TYPE] [TRANSACTION #] [CUSTOMER OR MERCHANT]	PRESS [FUNCTION] PRESS [↓] 5 TIMES AND [ENTER] PRESS [1] FOR LAST OR [2] FOR ANY SELECT PAYMENT TYPE ENTER TRANSACTION # AND PRESS [ENTER] SELECT [CUSTOMER] OR [MERCHANT]
REPORTS	INPUT ACCOUNT) [CREDIT/SALE] [MAIN MENU] [ENTER PASSWORD] [REPORT MENU]	PRESS [MENU] PRESS [ENTER] ENTER DATE [MMDDYYYY] AND PRESS [ENTER] SELECT REPORT TYPE
BATCH	(INPUT ACCOUNT) [CREDIT/SALE] [FUNCTION MENU] [2.BATCH] [1.BATCH CLOSE]	PRESS [FUNCTION] PRESS [↓] ONCE PRESS [ENTER] PRESS [ENTER]